

(office use only above the line)

Prospective Client Information Sheet:

Date of Intake:

Type of claim(s):

Statute of Limitations Date:

Has Case been filed?

Case Number:

Where filed:

All information is confidential and covered by the attorney-client privilege. Please fill out as accurately as possible and update as necessary.

Date: _____

Name: _____

Name If ever known by different name or spelling: _____

Maiden name if female: _____

Date of birth: _____ Place of birth: _____

Social Security Number: _____

Residence:

Street Address: _____

City: _____ State: _____ Zipcode: _____

Mailing Address if different from above:

Street Address: _____

City: _____ State: _____ Zipcode: _____

Past Residences (Include street name and address, city, state, zip, length of time resided at that residence:

Name, address, and occupation of father:

Name: _____

Address: _____ City: _____ State: _____

Zip: _____

Occupation: _____

Name, address, and occupation of mother:

Name: _____

Address: _____ City: _____ State: _____

Zip: _____

Occupation: _____

Name, addresses, and occupations of brothers and sisters:

Education (include all institutions attended). Include names of institutions, dates attended, whether graduated or not, major or course of study.

Religious affiliation and church:

Criminal Record (include all crimes committed (felony or otherwise), including crimes whether convicted or not). List dates of crime and circumstances or nature of crime.

Marital History:

Ever married? _____ If so, list full/maiden name of spouses:

Date and place of birth of spouses: _____

Date and place of marriage: _____

Occupation of spouse(s):

Children, include their names and ages and parent's name:

Residence and occupation of each child over age 18:

Occupational History:

Name and location of present employer: _____

Job title or position and description of duties:

Salary or wage rate: _____

Length of time in present employment: _____

Name and address of immediate supervisor: _____

Promotions or demotions in present job:

Previous employers: (Include name, address of each employer, period of employment, job title and description of duties, reason for leaving each employer, name and address of immediate supervisor, salary or wage rate at each employer.)

Unemployment record: Include periods of unemployment, claims for unemployment benefits, location of unemployment center where claim was made or benefits received.

